

Subject to approval  
at next meeting

**MINUTES OF A MEETING OF THE  
EXECUTIVE TEAM  
Tuesday 14 March 2017 at 1.00pm  
Heritage Room, MLMs**

**PRESENT:**

Andrew Bennett	Chief Officer
Dr Cliff Elley	GP Executive Lead – Commissioning
Hilary Fordham	Chief Commissioning Officer
Dr Alex Gaw	Clinical Chair (Chair)
Dr Andy Knox	GP Executive Lead - Health and Wellbeing
Dr Andy Maddox	GP Executive Lead - Contracting, Finance and Quality
Kevin Parkinson	Chief Finance Officer & Director of Governance
Margaret Williams	Chief Nurse

**In attendance:**

Sue Cole PA (Minutes)

**Action**

**27/17 APOLOGIES FOR ABSENCE**

There were no apologies of absence received.

**28/17 DECLARATIONS OF INTEREST**

Declarations of Interest were given by Dr Alex Gaw and Dr Andy Maddox in relation to item 31/17a – Quality and Patient Safety on the Executive agenda.

**29/17 MINUTES OF THE LAST MEETING HELD ON 28 FEBRUARY 2017**

The minutes of the Executive Team meeting held on 28 February 2017 were agreed as a correct record.

**30/17 MATTERS ARISING INCLUDING REVIEW OF THE ACTION SHEET**

Action Sheet

The action sheet was reviewed and updated as follows:-

5/17b – **Better Care Together** – ongoing

20/17 – **CYP EHWP & MH Transformation Programme update and funding allocation 2016/17 and 2017/18** – action complete

31/17 **STANDING ITEMS**

a) **Quality and Patient Safety**

Margaret Williams (MW) updated Executives on the local issues and concerns within the Lancashire North CCG area and highlighted the following key points:

University Hospital Morecambe Bay - International/European Recruitment

Margaret Williams alerted the Executive Team to the difficulties being faced nationally in converting international/European appointment offers for registered nurses into substantive posts. This was due to a number of reasons. MW explained that Acute Directors of Nursing, with backing of the RCN are lobbying CNO and NMC to review the lengthy process and expected attainment levels.

Executive GPs raised their concerns if the 'bar' was lowered too much as it could result in unsafe personnel being appointed.

CQC Status of General Practices in MBCCG

Quality Team have met with the Lancashire regional CQC Inspector of Primary Care. CQC have no concerns currently with Lancashire North or South Cumbria Practices

GP Leadership Forum

The first GP Leadership Forum was held on 3 March 2017. The attendance was good, Lancashire North practices were targeted, and this will expand following the boundary change. The GP Clinical Leads for Quality/Safeguarding will support this Group.

Regulated Care Home Sector

Margaret Williams provided a report on the significant issues.

The Executive team members noted the contents of the report.

Andy Maddox highlighted at the end of the item discussion his concern (*in his provider capacity*) around the ability of local GP Practices to efficiently cover the need of complex patients at the 'Step up, Step down' facility which is due to open in Morecambe on 1 April 2017. Hilary Fordham explained that this was a Better Care Together (BCT) community scheme and agreed to speak to Helen McConville to look at medical cover provision.

**HF**

32/17 b) **Better Care Together**

Andrew Bennett stated there were no updates to present at this time.

33/17 **FINANCE**

Kevin Parkinson provided an update on the CCG's financial position, stating that a £1m surplus would be achieved in 2016/17. In terms of 2017/18 there was still a large savings requirement and he would be exploring the detail at the Governing Body.

34/17 **FUTURE COMMISSIONING OF IAPT SERVICE**

Hilary Fordham introduced the paper around the Future Commissioning of Improving Access to Psychological Therapies (IAPT) service. Proposals for the future delivery of the service had been put forward by the lead CCG for the Mental Health Contract, with agreement of Lancashire CCGs, to formalise interest with Lancashire Care Foundation Trust in exploring the options for a Prime Provider model for the future delivery of the IAPT service. Potential options had been considered and the recommendation from the lead commissioner was to move towards a mixed delivery model (option 4).

Discussion followed around the financial envelope; the need for greater activity, not less; that agreement on priorities was essential and the wait after initial assessment, to receive treatment, was still lengthy in some cases. Hilary confirmed she also wanted each of the Integrated Care Communities (ICCs) to be involved due to their knowledge of the needs/requirements of their population.

Agreement to proceed towards a Prime Provider model for delivery of IAPT services, with some local deviation was agreed with the following caveats:

- a) there is greater activity – not less
- b) that the financial envelope is the CCG's financial envelope
- c) that agreement on priorities was a priority.

**HF**

35/17 **BARIATRIC SURGERY**

Andrew Bennett explained that bariatric surgery had been commissioned by NHS England; however from 1 April 2017 it will become the responsibility of CCGs to commission this service. The Lancashire CCG's Collaborative Commissioning Board (CCB) has been looking at options available. As the current provider has withdrawn from the procurement process, the CCB (on behalf of all CCGs) had to find an interim option until a new provider was procured. Discussions had been taking place with alternative providers and an interim provider had been sourced. Andrew confirmed that he had given LNCCG's formal agreement to this as an interim measure.

Andy Maddox asked if the STP should also be taking an active interest in this service area. Margaret Williams asked who would be taking the lead for the service and who would be leading on the quality issue for this service.

**AB**

Andrew Bennett agreed to feed comments back to the CCB.

**36/17 INFORMATION GOVERNANCE ANNUAL REPORT 2016/17**

Margaret Williams introduced the LNCCG Information Governance Annual Report which provides an overview on progress against the Information Governance Improvement Plan throughout the year.

The Executive Team noted the content of the report and approved it for uploading as evidence to the CCG's Information Governance Toolkit.

**37/17 CHC CHOICE AND EQUITY POLICY**

Margaret Williams introduced the Continuing Health Care – Choice and Equity Policy. This policy describes the way in which the Commissioning Support Unit (CSU) Continuing Healthcare Team (CHC) on behalf of the CCGs will implement the policy to provide care for people who have been assessed as eligible for NHS Continuing Healthcare. The policy describes the way in which the CHC team will commission care in a manner which reflects the choice and preferences of individuals but balances the need for the CCGs to commission care that is safe and effective and makes the best use of available resources. The Policy had been through a number of steps and legal advice obtained since the policy had been previously presented to the Executive Team. The policy, when approved, will be utilised in day to day operations, at times of dispute or court of protection.

Margaret Williams requested executive agreement for the policy, it would then go to a future governing body meeting for formal ratification. Discussion followed and it was agreed that the paper should be presented at a future Morecambe Bay CCG Governing Body (subject to a conversation with south Cumbria colleagues) for approval.

**MW**

**38/17 ANY OTHER BUSINESS**

Cliff Elley agreed to Chair the next meeting on 28 March after apologies were offered by Alex Gaw and Andrew Bennett.

**39/17 DATE AND TIME OF NEXT MEETING**

Tuesday, 28 March 2017 at 1.00pm in the Heritage Room, Moor Lane Mills, Lancaster.

