

**ACTION SHEET FROM THE
GOVERNING BODY MEETING
Tuesday 21 January 2020 at 2.00 pm
Main Lecture Theatre, Moor Lane Mills, Lancaster**

Minute Number	Action Point	Action By	Deadline	Action/Progress	Action/Completed
12/20	Assurance Framework November/December 2019 Update	All/Senior Managers	April /May 2020	21/01/20 - A workshop will be held in April/May 2020 with Governing Body members and Senior Managers around the annual re-scoring of the AF risks.	
13/20	Morecambe Bay CCG Risk Management Strategy and Policy	G James	As soon as possible	<p>21/01/20 - Gareth James agreed to arrange for the following amendments to be made within the policy</p> <ul style="list-style-type: none"> ➤ Risk Rating Matrix under the descriptor Financial. The catastrophic risk was described as a loss of less than 1% of the budget. This needs to be amended to say greater than 1% of the budget. ➤ Risk Rating Matrix under descriptor Adverse Publicity/Reputation. Remove the ? in the catastrophic section. ➤ Section 11.0. Responsibility for Risk Management. Replace Chief Commissioning Officer with the correct job title of Chief Operating Officer. ➤ Section 13.0. Risk Management Objectives 	

				items 5 and 6. Replace the Director of Planning and Performance with the Director of Finance.	
14/20	Safeguarding and Children Looked After Annual Report 2018/19	M Williams	As soon as possible	<p>21/01/20 - Margaret Williams agreed to arrange for the following amendments to be made within the report:-</p> <ul style="list-style-type: none"> ➤ Page 10, Safeguarding Adults, Referral Alerts and Sources. Amend South Cumbria 2018/19 to South Cumbria 2017/18. ➤ Page 10, Safeguarding Adults, Referral Alerts and Sources, Number stepped up to a Safeguarding Enquiry. A digit was missing from number 42. <p>** Post Meeting Note **</p> <p>There has been a change in reporting processes rather than an incorrect digit. A narrative to explain the vast difference in the numbers of Adult Social Care enquiries has been added to the report.</p> <p>Once the amendments had been made the report would be uploaded to the CCG's website.</p>	