

Subject to approval
at next meeting

**MINUTES OF A MEETING OF THE
PRIMARY CARE COMMISSIONING COMMITTEE
Thursday 2 April 2020 at 10.00 am
Teleconference**

PRESENT:

Hazel Parsons	Lay Member, Morecambe Bay CCG (Chair)
Mike Bone	Lay Member, Morecambe Bay CCG
Hilary Fordham	Chief Operating Officer, Morecambe Bay CCG
Dr Rahul Keith	GP Executive Lead - Quality and Performance
Dr Andrew Severn	Secondary Care Doctor for the Governing Body

In attendance:

Dr Geoff Jolliffe	Clinical Chair, Morecambe Bay CCG
Kate Hudson	Head of Primary Care, Morecambe Bay CCG

Action

29/20 **WELCOME AND INTRODUCTIONS**

Hazel Parsons (HP) welcomed members of the Primary Care Commissioning Committee (PCCC) to the meeting.

30/20 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Peter Higgins, Chief Executive, Lancashire and Cumbria Consortium of Local Medical Committees and Gareth James, Chief Finance Officer and Director of Governance.

31/20 **DECLARATIONS OF INTEREST**

Declarations of interest were requested that would be relevant to the items to be discussed on the agenda. No declarations of interest were made. Recorded declarations of interest can be viewed on MBCCG's website.

32/20 **MINUTES OF THE MEETING OF THE PRIMARY CARE
COMMISSIONING COMMITTEE HELD ON WEDNESDAY 15
JANUARY 2020 AND TUESDAY 18 FEBRUARY 2020**

Deferred to the next meeting. Members were asked to forward any amendments to Kate Hudson (KH) prior to next meeting.

33/20 **MATTERS ARISING INCLUDING REVIEW OF ACTION SHEET**

Deferred to the next meeting.

34/20 **APPLICATION TO MERGE ASH TREES SURGERY AND STONELEIGH SURGERY**

KH presented the report which outlined the application received from Ash Trees Surgery and Stoneleigh Surgery to merge contracts and consequently practices with effect from 1 April 2020.

If approved the two practices will be informed that there will be no changes to the current dispensing service arrangements.

Detailed discussions were held.

Gareth James (GTJ) was unable to attend the meeting but had previously submitted his support to option 1 to merge the practices.

RESOLVED:

The Primary Care Commissioning Committee approved the application to merge the two General Medical Services (GMS) contracts and consequently Ash Trees Surgery and Stoneleigh Surgery with effect from 1 April 2020.

35/20 **COVID-19 PRIMARY CARE UPDATE**

KH provided a verbal update on the work undertaken by the Primary Care Team and General Practice in relation to the Covid-19 pandemic. This supplemented an update upon the CCG management of the Covid-19 situation which had been shared by Jerry Hawker to Governing Body members.

KH confirmed that General Practice within Morecambe Bay had implemented total triage systems and segregation plans to assist with infection prevention control at both a practice and locality hub level. KH confirmed there are four red hubs available across the Morecambe Bay footprint. These hubs have been set up to support the management of patients with suspected Covid-19 that require primary care input.

KH also confirmed that General Practice were completing a daily situation report (SitRep) which provided updates upon staffing levels and availability of Personal Protective Equipment (PPE). These reports provide opportunities for CCG, Integrated Care Partnerships (ICP) and Integrated Care System (ICS) to implement support packages where needed.

36/20 **ASKAM-IN-FURNESS LIST DISPERSAL UPDATE**

KH provided a verbal update and confirmed that Dr Jain's contract had been extended to 30 June 2020. Discussions had been held

with the Local Medical Committee (LMC), local Councillor and MP in relation to a potential branch surgery in Askam. PCCC members agreed to hold an extra-ordinary meeting prior to 2 July 2020 to consider a branch surgery application if one was received from a local practice. The CCG confirmed that in the meantime the dispersal plan agreed at the PCCC on the 18 February 2020 continued to be progressed to ensure that patients had continuity of General Medical Services (GMS) provision in the event of a branch surgery not coming to fruition.

The PCCC members reiterated their continued support to the investigation of a potential branch surgery.

37/20 **CARE QUALITY COMMISSION INSPECTION REPORT - WRAYSDALE HOUSE SURGERY**

Deferred.

38/20 **GP CONTRACT REFORM - UPDATE FROM NHS ENGLAND/ NHS IMPROVEMENT**

Deferred.

39/20 **PRIMARY CARE COMMISSIONING OPERATIONAL GROUP UPDATE**

Deferred.

40/20 **PRIMARY CARE NETWORK UPDATE**

Deferred.

41/20 **ANY OTHER BUSINESS**

There was no other business.

42/20 **DATE AND TIME OF NEXT MEETING**

Thursday 2 July 2020 at 10.00 am, Main Lecture Theatre, Moor Lane Mills, Lancaster.

**** Post Meeting Note ****

The extra-ordinary meeting will take place on Monday 18 May 2020 at 2.15 pm via Microsoft Teams.