

**ACTION SHEET FROM THE
PRIMARY CARE COMMISSIONING COMMITTEE MEETING**

**Tuesday 18 February 2020 at 10.00 am
Askam Band Hall, Askam-in-Furness**

N	New
R	Outstanding
A	On-going
G	Complete

Minute Number	Action Point	Action By	Deadline	Action/Progress	Action/Completed
PRIMARY CARE CO-COMMISSIONING JOINT COMMITTEE ACTIONS					
27/18	Primary Care Networks/Co-Commissioning Budget Proposal	K Hudson	April 2019	30/10/18 - an overview report demonstrating the results and outcomes of spend would be brought to the Joint Committee in April 2019.	On-going
		K Hudson	April 2019	14/02/19 - on-going.	
		K Hudson	30 June 2019	04/04/19 - NHS England agreed that the Co-Commissioning budget for 2018/19 would fund a Primary Care Network quality scheme. The timeframes for that work were due to end on 31 March 2019 but due to a number of elements of that commissioned service in relation to the roll out of a workforce development tool called APEX it was delayed. It has been agreed that the timescales for delivery of the associated reports for workforce will be put back to 30 June 2019. On-going.	
		K Hudson	3 October 2019	04/07/19 - Kate Hudson explained that one of the reasons why an update had not been provided was due to one of the core elements of the 2018/19	

		K Hudson	9 January 2019	Primary Care Network (PCN) quality scheme relating to the roll out of a workforce development tool called APEX had been put on hold nationally. This was now off hold. A piece of work around Information Governance was required and had now been completed. An update will be provided at the next meeting. On-going.	
		K Hudson	2 April 2020	03/10/19 - the APEX system had been commissioned last year and allows practices to produce workforce plans. These had only been finalised within the last few weeks and a report would be finalised for the next meeting. 15/01/20 - Kate Hudson provided a brief overview around the national issues relating to the APEX tool which allows practices to produce workforce plans. Practices did receive the funding but it was subsequently removed. A manual back-up plan is highlighted within the Quality Improvement Scheme (QIS) paper on today's agenda. Following discussions it was felt that the report was still required. On-going.	

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PRIMARY CARE COMMISSIONING COMMITTEE ACTIONS					
29/19	NHS England/NHS Morecambe Bay CCG - Primary Care Commissioning (Delegated)	K Hudson	As soon as possible	04/07/19 - Jerry Hawker requested a letter be drafted on behalf of the CCG to NHS England around any potential changes to the Memorandum of Understanding. Kate Hudson agreed to draft the letter.	On-going

	Responsibility) - Memorandum of Understanding	K Hudson	As soon as possible	03/10/19 - Kate Hudson explained that this matter had been discussed on a number of occasions at meetings with NHS England and a satisfactory conclusion had been achieved, but not by letter. Jerry Hawker asked if he could have copies of the minutes so he could confirm that the issues had been noted. Kate Hudson agreed to provide these for Jerry Hawker.	
		H Fordham/ K Hudson	As soon as possible	15/01/20 - Kate Hudson confirmed that the Memorandum of Understanding (MoU) had not been signed due to recruitment issues at NHS England and that some of the responsibilities had fallen to the CCG. Hilary Fordham and Kate Hudson agreed to take a further look at the MoU and the responsibilities of NHS England as to whether they are complying with the MoU. On-going.	
08/20	Extended Access Contracts - Commissioning Arrangements 2020 Onwards	K Hudson	May 2020	15/01/20 - Kate Hudson agreed to present a report to the Primary Care Commissioning Committee in May 2020 with an updated and detailed delivery model from the Morecambe Bay Primary Care Collaborative to enable a decision to be made as to whether or not the contract should be awarded to an alternative provider following the six month extension.	On-going
12/20	Primary Care Commissioning - Quality Improvement Scheme (QIS) 2020 - 2023	K Hudson	As soon as possible	15/01/20 - Gareth James requested the wording within the finance section of the report be amended to provide stronger clarification around the three year duration. Kate Hudson agreed to amend the wording.	On-going
16/20	Funding to General Practices with A-typical Populations	K Hudson	October 2020	15/01/20 - Kate Hudson agreed to bring an update report to the Primary Care Commissioning Committee in October 2020.	On-going
17/20	Askam-in-Furness	K Hudson	As soon as	15/01/20 - Kate Hudson to seek advice from Travis	On-going

	Update Report		possible	Peters, Equality and Inclusion Business Partner, Midlands and Lancashire Commissioning Support Unit around an Equality Impact Assessment.	
27/20	Primary Care Services in Askam-in-Furness Options Appraisal - Summary of Discussion	P Higgins	As soon as possible	18/02/20 - in conclusion the decision of the Committee was to disperse the list. This should be done by 30 June 2020 if Dr Jain was in agreement to extend the current contract for a three month period. At the same time, there would be a piece of work with local practices to determine whether a branch surgery, or any derivative of this, could be agreed.	New
27/20	Primary Care Services in Askam-in-Furness Options Appraisal - Summary of Discussion	K Hudson	As soon as possible	18/02/20 - Kate Hudson confirmed that the CCG would confirm the outcome of the Committee to patients by writing out to each Head of Household registered with the current practice. This letter would set out the ways in which patients could register with an alternative GP as well as details of the neighbouring practices.	New