

**ACTION SHEET FROM THE
PRIMARY CARE CO-COMMISSIONING JOINT COMMITTEE MEETING
Thursday 14 February 2019 at 10.00 am
Main Lecture Theatre, Moor Lane Mills, Lancaster**

Minute Number	Action Point	Action By	Deadline	Action/Progress	Action/Completed
25/17	Liverpool House Surgery List Closure Application	S Bloy	As soon as possible	28/06/17 - Sarah Bloy agreed to draft a letter to the practice outlining the outcome of the application. 13/12/17 - Complete.	Complete
		S Bloy	As soon as possible	28/03/18 - As there had been no response from the Practice to the letter sent, Sarah Bloy agreed to follow up.	
		S Bloy	2 August 2018	07/06/18 - Sarah Bloy and Mark Spencer are scheduled to meet Liverpool House Surgery in the near future. The surgery is experiencing increased problems in terms of workforce and other significant issues. An update will be provided at a future Joint Committee meeting. 30/10/18 - The action sheet said that Sarah Bloy and Mark Spencer were scheduled to meet Liverpool House Surgery. This should have said Waterloo House. Sarah Bloy had contacted the Practice Manager who confirmed the practice were managing with their	

				open list and are receiving approximately three to four patients registering per week. On-going. 14/02/19 - Complete.	
06/18	Central Lakes Medical Group - Proposal to Pilot an Atypical Population Services Specification	S Bloy	7 June 2018	28/03/18 - Sarah Bloy agreed to feedback the Practice response at the next Primary Care Co-Commissioning Joint Committee. 07/06/18 - The Practice has now formally accepted the offer. The service has been commissioned and the CCG will be working with them over the next two years, particularly around the change management programme. 30/10/18 - The meeting scheduled to be held in July 2018 between the CCG and the practice was deferred. Kate Hudson and Sarah Bloy continue to engage with the practice. Sarah Bloy agreed to provide an update to the Joint Committee at the meeting scheduled to be held on 14 February 2019. On-going. 14/02/19 - Complete.	Complete
17/18	Lancaster Medical Practice, King Street APMS Atypical Practice	P Gibson	Two years	07/06/18 - As a review action it was agreed to track A&E attendances of the student population registered to Lancaster Medical Practice over the next two years to record if any changes in demand were seen. 30/10/18 - On-going. 14/02/19 - Complete.	Complete
26/18	Bay Medical Group/ Lancaster Medical	K Hudson/ S Bloy	On-going	30/10/18 - It was agreed that the movement of patients would be monitored. An update report	Complete

	Practice Boundary Change Application			would be presented to a future Joint Committee meeting. 14/02/19 - Complete.	
26/18	Bay Medical Group/ Lancaster Medical Practice Boundary Change Application	K Hudson/ S Bloy	14 February 2019	30/10/18 - Jerry Hawker requested that a post transfer review comes back to the Joint Committee to ensure all risks have been mitigated. 14/02/19 - Complete.	Complete
27/18	Primary Care Networks/Co-Commissioning Budget Proposal	S Bloy	8 November 2018	30/10/18 - The CCG formally supported the report but NHS England was not in a position to formally approve. The CCG requested that confirmation of support to approve was received from NHS England by 8 November 2018 to enable this report to be ratified as per the decision made today. 14/02/19 - NHS England has confirmed they support the document. Complete.	Complete
27/18	Primary Care Networks/Co-Commissioning Budget Proposal	K Hudson K Hudson	April 2019 April 2019	30/10/18 - An overview report demonstrating the results and outcomes of spend would be brought to the Joint Committee in April 2019. 14/02/19 - On-going.	
30/18	Central Lakes Branch Site Application to Close	S Bloy	As soon as possible	30/10/18 - Sarah Bloy agreed to check and confirm if the Health and Overview Scrutiny Committee had been contacted with regards to the process. 14/02/19 - Complete.	Complete
09/19	Quarterly Contractual Changes Report	L Hasler	As soon as possible	14/02/19 - Lysa Hasler agreed to check if the information behind the resignations could be shared with the Joint Committee.	
10/19	List Closure Application Report	L Hasler	As soon as possible	14/02/19 - Lysa Hasler agreed to seek clarification if consultation was required with patients and feedback to the Joint Committee.	

