

**ACTION SHEET FROM THE
GOVERNING BODY MEETING
Tuesday 26 September 2017 at 2.30 pm
Main Lecture Theatre, Moor Lane Mills, Lancaster**

Minute Number	Action Point	Action By	Deadline	Action/Progress	Action/Completed
55/17	Quality Improvement and Assurance Report	Executive Committee A Bennett/ M Williams	As soon as possible 21 November 2017	18/07/17 - Andrew Bennett stated that the Morecambe Bay indicator is still awaited as some of the data relates back to Lancashire North CCG. It was suggested that the Executive Committee look at these areas and which organisations need to assist. This will ensure that by the September meeting the CCG will not be working on old data. 26/09/17 - Andrew Bennett and Margaret Williams have discussed a couple of outstanding elements which derive from Public Health England sources. It was agreed to wait and see the six month position for MBCCG. If this was not to an adequate level then this would be raised more formally.	
56/17	Learning from Serious Case Review	M Williams	As soon as possible	18/07/17 - Discussions were held on how to make a difference and how to ensure that certain areas were not repeated given that the learning mirrored learning from previous reviews and themes were repeated. Margaret Williams agreed to take through the Serious Case Sub-Group of the Lancashire Safeguarding Children Board how as a partnership can we evidence that action plans impact on practice.	Complete

				26/09/17 - Margret Williams stated that the messages have been reported to the Serious Case Sub-Group of the Lancashire Safeguarding Children Board. Complete.	
58/17	Whistleblowing Policy	A Gaw	As soon as possible	18/07/17 - Mike Bone suggested that one of the Lay Members be named as a Designated Officer. Kevin Parkinson confirmed that a named Designated Lay Member will be included within the policy and asked for a volunteer for this role. It was agreed that Dr Alex Gaw would discuss this issue outside of the meeting with the Lay Members and inform Kevin Parkinson who the named Designated Lay Member would be. 26/09/17 - Complete.	Complete.
58/17	Whistleblowing Policy	K Parkinson	As soon as possible	18/07/17 - Kevin Parkinson confirmed that a process would be included within the policy to feedback to the Governing Body should there be any whistleblowing instances. 26/09/17 - Complete.	Complete
58/17	Whistleblowing Policy Appendix 2, Section 3.11	K Parkinson	As soon as possible	18/07/17 - Mike Bone stated that Appendix 2, Section 3.11 states that if the Designated Officer may be implicated the Chief Officer will assign another Senior Manager to investigate the concern. M Bone felt it may be beneficial to seek an external source to assist with the concern in certain circumstances. Kevin Parkinson confirmed that this would be included within the wording in Appendix 2, Section 3.11. 26/09/17 - Complete.	Complete