

Subject to approval  
at next meeting

**MINUTES OF A MEETING OF THE  
PRIMARY CARE CO-COMMISSIONING JOINT COMMITTEE  
Wednesday 15 March 2017 at 3.00 pm  
Large Lecture Theatre, Moor Lane Mills, Lancaster**

**PRESENT:**

Sue McGraw	Lay Member, Lancashire North CCG (Chair)
Dr Mike Flanagan	Secondary Care Doctor for the Governing Body, Lancashire North CCG
Mr Mark Lindsay	Primary Care Manager, NHS England Lancashire
Kevin Parkinson	Chief Finance Officer/Director of Governance, Lancashire North CCG
Clive Unitt	Lay Member, Lancashire North CCG

**In attendance:**

Sarah Bloy	Senior Manager - Contracts and Delivery, Lancashire North CCG
Barbara Carter	Corporate Affairs Manager, Lancashire North CCG (Minutes)
Dr Alex Gaw	Clinical Chair, Lancashire North CCG

**Action**

**11/17 WELCOME AND INTRODUCTIONS**

Sue McGraw (SMcG) welcomed members of the Primary Care Co-Commissioning Joint Committee (Joint Committee) to the meeting. There were no members of the public present at the meeting.

**12/17 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Hilary Fordham, Chief Commissioning Officer, Jackie Forshaw, Head of Primary Care, Stephen Gough, Primary Care Transformation Manager, Alex Rocke, Healthwatch Lancashire and Clive Unitt, Lay Member

**13/17 DECLARATIONS OF INTEREST**

Declarations of interest were requested that would be relevant to the items to be discussed on the agenda. Dr Alex Gaw (AG) raised a Declaration of Interest to agenda item 5.0. (item 16/17) York Bridge Surgery and Bay Medical Group Merger Report. It was agreed that AG could remain in the meeting for this agenda item as his role at the Joint Committee was as a clinical adviser and not as a voting member. Recorded declarations of interest are reviewed and updated on a six monthly basis and can be viewed on Lancashire North CCG's (LNCCG) website.

14/17 **MINUTES OF THE LAST MEETING HELD ON THURSDAY 16 FEBRUARY 2017**

The minutes of the last meeting of the Primary Care Co-Commissioning Joint Committee held on 16 February 2017 were agreed as a correct record subject to the following amendments:-

Page 5, Lancaster Merger Report - last paragraph to read:-

As part of the merger process the Joint Committee considered the benefits to patients and any financial consequences. The four practices have developed a Lancaster Medical Practice (LMP) Charter which defines the commitment to both patients and staff and describes core values.

Page 6, Lancaster Merger Report - include the following sentence at the end of the third paragraph:-

The Joint Committee agreed that the merger demonstrated benefits to patients.

Page 6, Lancaster Merger Report - Resolved, remove the word "below" from the second line and replace with "in the paper".

15/17 **QUEEN SQUARE SURGERY COMMISSIONING ENHANCED SERVICES AND PROPOSED RE-USE OF PMS PREMIUMS**

Sarah Bloy (SB) presented the report for Queen Square Surgery Commissioning Enhanced Services and Proposed Re-use of PMS Premiums.

In 2014 NHS England launched a national review of PMS contracts. Reviews were undertaken for each practice who held a PMD contract and a Lancashire Working Group was established to consider all of the outcomes. Queen Square Surgery holds a PMS contract and was one of the cases that the Lancashire Working Group reviewed. At the Joint Committee meeting held on the 24 February 2016 the Joint Committee accepted the Lancashire Working Group's decision that the services being provided by Queen Square Surgery for the populations of Beaumont College and Littledale Hall were identified as being over and above core GMS.

Queen Square Surgery currently provides an enhanced service to the residents of Beaumont College and Littledale Hall as part of their PMS contract funded by their PMS premium. Two service specifications have been developed to commence from 1 April 2017.

If LNCCG does not commission these services, the practice will cease providing enhanced support to this population and users of these services will register at different practices without the support

offered under this enhanced service which could potentially be clinically detrimental to these patients.

Kevin Parkinson (KP) explained that the specifications have been received by the Executive Committee where it was agreed to recommend to the Primary Care Co-Commissioning Joint Committee that services are commissioned to support the populations of Littledale Hall and Beaumont College as per the specifications through Queen Square Surgery as a result of the pan Lancashire PMS review exercise funded by freed up PMS premiums budget held by NHS England.

Mark Lindsey (ML) stated that NHS England were in agreement to these recommendations.

**RESOLVED:-**

**The Primary Care Co-Commissioning Joint Committee considered and agreed the following:-**

- **Considered and agreed the recommendation in the agenda paper from the CCG to use released PMS premiums to commission two services from Queen Square, supporting the populations of Beaumont College and Littledale Hall.**

**16/17 YORK BRIDGE SURGERY AND BAY MEDICAL GROUP MERGER REPORT**

Dr Alex Gaw (AG) raised a Declaration of Interest to this agenda item. It was agreed that AG could remain in the meeting for this item as his role at the Joint Committee was as a clinical adviser and not as a voting member.

ML presented the paper and updated the Joint Committee on the application received from York Bridge Surgery to merge with Bay Medical Group with effect from 1 April 2017.

ML outlined the reasons for the two practices to merge. It was noted that York Bridge Surgery was a vulnerable practice with issues in relation to recruitment and retention of clinical staff. NHS England has financially supported York Bridge Surgery in 2016/17 as part of the vulnerable practice programme.

It was noted that extensive engagement with patients and members of the public has been carried out via newsletters, patient questionnaires and notices in practices and on the website.

The benefits to patients were discussed. It was noted that the merged practice would be able to offer patients better access to appointments, a choice as to which site they wished to be seen and more clinicians working together would provide a safer and more efficient service to the patients.

The financial implications were discussed. It was confirmed that there are no financial implications in relation to the merger of the two contracts.

ML confirmed that NHS England supports and recommends the proposal to merge is approved.

**RESOLVED:**

**The Primary Care Co-Commissioning Joint Committee approved Option 1, the application to merge contracts, terminating P81085 and operate both practices under one GMS contract - Y01008.**

**17/17 ANY OTHER BUSINESS**

There was no other business.

**18/17 DATE AND TIME OF NEXT MEETING**

Wednesday 19 April 2017 at 10.00 am in the Large Lecture Theatre, Moor Lane Mills, Lancaster.

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